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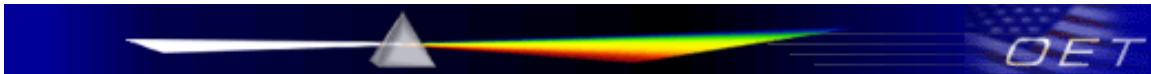
Confidentiality Processes for TCB Filed Applications

Long-Term Confidentiality Process (TCB Applications)

The FCC does not charge a fee for TCB filed applications; therefore, there is no charge for confidentiality for TCB filed confidentiality requests. A justification of the request for Long-Term Confidentiality must be submitted in the application. The justification should (a) reference Sections 0.457 and 0.459 which identify the information to be held confidential, and (b) list the specific attachments to be held confidential. To request confidentiality on specific exhibits, the TCB checks the “Yes” box on the Form 731 question regarding a request for Long-Term Confidentiality; submits a Cover Letter exhibit that justifies the confidentiality request for each specific exhibit and checks the “Long-Term Confidential” checkbox on each Exhibit attachment for which confidentiality is requested before that file is uploaded.

Short-Term Confidentiality Process (TCB Applications)

1. To request Short-Term Confidentiality the TCB checks the “Yes” box on the Form 731 question regarding a request for Short-Term Confidentiality. The TCB then either specifies the Short-Term Confidentiality release date or, by using the “Yes” or “No” radio button, requests that the Short-Term Confidentiality release date be set to 45 days from grant date.
2. For each exhibit attachment that Short-Term Confidentiality is requested, the “Short Term Confidential” checkbox should be marked. The checkbox may not be checked for: Attestation Statements, Cover letter(s), ID Label / Location Info, Test Reports, and RF Exposure Info. The “Add Attachments” link also has a checkbox for “Long-Term Confidential” which holds information permanently confidential. An exhibit can only be marked “Long-Term Confidential” or “Short Term Confidential,” not both.
3. For TCB filed applications the FCC does not charge a confidentiality fee.
4. A justification of the request for Short-Term Confidentiality must be submitted in the application. The justification should: (a) reference Sections 0.457 and 0.459 which identify the information to be held confidential, (b) list the specific attachments to be held confidential, and (c) address why release of the information at the time of grant would be a problem.
5. Requesting Short-Term Confidentiality will hold information confidential up to a maximum of 180 days from the date of grant. The TCB may specify a release date, or if no date is specified then 45 days from the date of grant will be automatically applied. In either case, the exhibits marked Short-Term Confidential will automatically be made available on the date indicated in the Short-Term Confidentiality release date box. The TCB also has the option to modify the Short-Term Confidentiality date using the TCB equipment authorization Web site option for “Short-Term Confidential Exhibit Maintenance.” A modification to the Short-Term Confidentiality date requires the FCC



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ID, the Form 731 Confirmation Number, a modified Short-Term Confidential release date of no more than 180 days from grant.

6. When marketing of the device begins, the justification for Short Term Confidentiality no longer applies, and the information held Short-Term Confidential must be released to the public. The applicant should immediately notify the TCB, and the TCB is responsible for immediately using the Short-Term Confidential Exhibit Maintenance option and the “Release all short-term confidential Exhibits” radio button, to make the information previously held Short-Term Confidential publicly available.

To reinstate expired Short-Term Confidentiality the TCB must contact ecasadmin@fcc.gov.

Post-Grant Confidentiality Process (TCB Applications) (the request for confidentiality cannot be filed through the FCC, because the original grant was issued by a TCB)

1. If confidentiality is requested within 30 days of the issuance of the grant, the TCB can modify or correct the filing.
2. If confidentiality is requested more than 30 days after the issuance of the grant (31 days or greater), the TCB must request through ecasadmin@fcc.gov that an application identified by the FCC ID and the Form 731 Confirmation Number (TC#) be placed into audit mode to allow for application modifications.
3. In either of the above instances, the TCB must upload a signed and dated letter from the applicant or the applicant’s agent requesting post-grant confidentiality. The letter must include a justification for the confidentiality and documentation of the specific exhibit(s) for which confidentiality is requested. In addition, a justification as to why the request is being made retroactively and a statement that the applicant is aware that the information has been publicly available since the date of grant must be uploaded as a Cover Letter(s) exhibit.
4. After the changes are complete, if the application was placed into audit mode, the TCB should inform the FCC so that the application audit can be closed in accordance with established audit procedures.